

RECOGNITION INSTRUCTION SHEET SENIORS 2019

Please Read this Instruction sheet entirely!!! If you are NOT attending the event notify Jo Nickson IMMEDIATELY: jonickson68@gmail.com

ATTIRE

- Gentlemen- long pants, collared shirt and nice shoes.
- Ladies- Nice pants or dress/skirt of an appropriate length to sit and face an audience, shoes you are able to climb stairs and walk in.
- NO CELL PHONES OR PURSES WILL BE PERMITTED! Leave with a parent. They will be taken from you before you enter the auditorium.

ARRIVAL TIME

Arrive at 5:30pm sharp!!! Head directly to the middle of the mall area where the reception will be set up. There will be a poster with a seating chart. Begin to line up in 2 lines according to the chart. Volunteers will be there to assist you and take purses or cell phones (so leave them with someone else).

CUEING DETAILS

There is NO scheduled rehearsal, so it is imperative that you are familiar with the cues stated below. Please follow along in the program that will be on your marked chair when you sit down. Listen for verbal cues – an IBPA Board member will also be giving cues of when to line up for bios on stage.

- **Flag Ceremony:** Senior Processional will follow the Freshmen carrying the flags. Seniors will be in 2 lines. One line will split to the left of the auditorium while the other line splits to the right. File on stage from your respective sides. Seats will be assigned and marked with your name on a white index card taped to the back of the chair. Rows will fill from the front of the stage to the rear. Once you have located your seat, pick up your program and be seated. (SEE ATTACHED SEATING CHART)
- **Presentation of the Senior Class:** You will be directed by rows to line up in the center isle while ONE LINE BIOS are read. (ex. Khairi A –behind him Jaclyn A- followed by Erin A...) When your name is called stand in the TAPED BOX at the center of the stage until your ENTIRE BIO SENTENCE is read. Then move to the gift table on the SIDE WHERE YOU ARE SEATED. This is also the side where the speaker will be speaking. Once you receive your tassel, medallion and IB gift, you may return to your row using the SIDE isle and be seated. Your row does not stand until directed by an IBPA volunteer.
- **Senior Slideshow:** The Senior slideshow will be shown on the screen behind you. Feel free to turn your head/body but NOT YOUR CHAIR to view the slideshow. When slideshow is finished face forward again.
- **Recessional:** You will follow the freshman flag bearers out in the OPPOSITE ORDER YOU CAME IN! The last rows will file out first. Juniors will direct you. Flag Bearers will stop at back of auditorium. SENIORS GO ALL THE WAY OUT TO THE MALL AREA where a reception will be set up for you and your family/friends to enjoy.

31 KYLE	32 GREG	33 SHAALIN	34 ARAN	35 ANANTH		41 RICHIE	40 AARON	39 HOLLY W	38 NICOLE	37 CAITLYN	36 ARVIND
21 NICOLAI	22 GRAYSON	23 SAMMY	24 LUCA	25 MICHAEL		30 MADDIE	29 SARA	28 AMELIA	27 EUGENIA	26 EMIL	X
11 NORA	12 NOAH	13 JESSIE	14 ERIN EPEL	15 ANDREW		20 HOLLY H	19 JOEL	18 KARI	17 ARPITA	16 MELISSA	X
1 KHAIRI	2 JACLYN	3 ERIN A	4 HOPE	5 SAM		10 KATRINA BU	9 ERIN BRYCE	8 ELISE	7 KATRINA BE	6 RYAN	X